Degree Audit Data BusinessObjects UM-Maintained Reports

Overview

Degree Audit Data BusinessObjects UM-Maintained (predefined) reports are available through the BusinessObjects SA03 Student Records universe. The Degree Audit Data UM-Maintained reports are only intended as base reports that will probably require modification to meet your specific reporting needs. To determine which report you may wish to use, you need to take into consideration the following:

Degree Audit Rules: The Degree Audit Rules are uniquely encoded for each School/College. You must understand how the rules are encoded for your School/College to determine which UM-Maintained report may be useful as is, or may need some modification.

Requirement Types: There are different types of requirements; some are based on courses, hours (units), or GPA. Each UM-Maintained report may not work for all requirement types and may not return all expected data/appropriate results. You need to determine if the UM-Maintained report you wish to run is appropriate for how the requirement was encoded.

School/College Guidelines: The Office of the Registrar has provided each School/College with specific guidelines for each UM-Maintained report. Consult your School/College’s Academic Advising Office for more information.

This document describes the Degree Audit Data (Student Records data set) UM-Maintained reports and additional resources.
# Degree Audit Data BusinessObjects UM-Maintained Report Descriptions

The table below lists the description, purpose, and specific tips/hints for each UM-Maintained report.

⚠️ Since the Degree Audit Rules are encoded uniquely for each School/College, the Degree Audit Data UM-Maintained reports are intended to be a starting point for your reporting needs. Consult your School/College’s Academic Advising Office to determine which UM-Maintained reports will meet your needs "as is" or require modifications to meet your needs.

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<th>UM-Maintained Report</th>
<th>Description</th>
<th>Purpose</th>
<th>Specific Tips/Hints</th>
<th>School/College Considerations</th>
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| SA03 StuRec Students by Requirement Group Status for a Program | For the prompted Academic Program and Term, lists all students that have met/not met any Requirement Groups.  
• Only includes completed coursework. | To provide a high-level status of Requirement Groups. | • If appropriate values are not used for the Entry_R_Status field, a complete picture of a student's progress towards a degree will not be returned. See the Student Records Data Dictionary for more information. | • This report should not be used for final degree clearance when it is run with the Entry R Status prompt set equal to "COMP".  
• This report does not list the degree a student is pursuing. For a student pursuing dual degrees, it may be difficult to identify which Requirement Group(s) apply to which degree.  
• Long Descriptions in some Schools/Colleges will wrap in this report which will make sorting difficult.  
• A waived Requirement Group will list with an Entry R Status value of EXMP. |
| SA03 StuRec Class Enrollment Type Used to Fulfill a Requirement | For the prompted Requirement, lists the Requirement Line Number and the number of students that fulfilled the Requirement by method used (enrollment, external transfer credit, internal transfer credit, other credit, or test credit).  
• Only includes completed Requirements. | Assist with annual curriculum reviews. | • A student may be counted more than once if the Requirement Line was fulfilled with more than one method or if a Requirement Line had split hours.  
• May include hidden requirements or no print flags. | Not applicable. |
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<td>SA03 StuRec Courses Used to Fulfill a Requirement</td>
<td>For the prompted Requirement, lists all courses used to fulfill Requirement Lines and distinct count of students who took the course to fulfill Requirement Lines. • Only includes completed Requirements.</td>
<td>• Assist with annual curriculum reviews.</td>
<td>• The same Course ID can appear multiple times on the report due to course and/or requirement setup changes (e.g., cross-listed, credit hours, catalog number). • May include hidden or no print flags. • Not useful to identify courses used to fulfill a GPA or Hours (Units) Requirement.</td>
<td>• Not applicable.</td>
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| SA03 StuRec Students Needing to Complete Prompted Requirement | For the prompted Requirement and Term (Term used to determine Academic Level End of Term), lists Requirement and Requirement Line Number detail for students with the failed Requirement.  
• Does not include non-course based Requirement detail. | • To be used for curriculum planning | • At the Requirement and Requirement Line levels, “In Progress” courses or units reduce the Needed Units/Courses/GPA required. In Progress courses/units need to be completed before they affect a Requirement or Requirement line status.  
• Failed Requirements which fail due to Required Units/Courses/GPA parameters set at the Requirement level, will list the detail of all lines on report, regardless of line status.  
• Failed Requirements which do not have Required Units/Courses/GPA parameters set at the Requirement level, will list the detail of FAIL lines only.  
Note: If communication with students is intended, analysis of the data in the report is needed. Contact ro.audit.staff@umich.edu for assistance. | • All parameters have been defined at the Requirement and Requirement Line levels, in all Requirements, in the following careers: UARC, UDH, UKIN, GARC, GBA (MAcc only), GSW, PLAW  
• To use this report for graduation advising, modifications are required for careers that have “Required Units/Courses/GPA” parameters encoded at the Requirement Group level. Some parameters have been defined at the Requirement Group levels in the following careers: UART, UEDU, ULSA, UMUS, GBA (MBA Day, MBA Eve, MBA TMI), GPH  
• The following careers have non-course based requirements: UART (Second-Year Review, Fourth-Year Review)  
UBA (Foreign Language Proficiency Exam)  
UEDU (CPR /First Aid, Criminal Affidavit II, III)  
UMUS, GMUS (Recital)  
GBA (MBA Day, Eve, TMI: Written Assessment, Exit Exam, Academic Standing; MAcc: Academic Standing)  
PLAW (Law 5 Year Limit, Limited Grade Option Final Term Limit, Residence Terms)  
Note: For those careers not listed above, contact ro.audit.staff@umich.edu. |
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<td>SA03 StuRec Students with Unmet Requirements Who Have Applied to Graduate</td>
<td>For the prompted Career and Expected Graduation Term, lists Requirement and Requirement Line Number detail for students with failed Requirements. • Does not include Requirement Group detail for students with failed Requirement Groups.</td>
<td>• To be used for graduation advising.</td>
<td>• At the Requirement and Requirement Line levels, “In Progress” courses or units reduce the Needed Units/Courses/GPA required. In Progress courses/units need to be completed before they affect a Requirement or Requirement line status. A requirement’s status (i.e., FAIL, COMP) will be “COMP” when all in-progress coursework is satisfactorily completed. • Failed Requirements which fail due to Required Units/Courses/GPA parameters set at the Requirement level, will list the detail of all lines on report, regardless of line status. • Failed Requirements which do not have Required Units/Courses/GPA parameters set at the Requirement level, will list the detail of FAIL lines only. Note: If communication with students is intended, analysis of the data in the report is needed. Contact <a href="mailto:ro.audit.staff@umich.edu">ro.audit.staff@umich.edu</a> for assistance.</td>
<td>• This report is intended to be used as graduation advising tool ONLY for careers that meet BOTH of the following conditions: • “Required Units/Courses/GPA” parameters encoded at either the Requirement or Requirement Line level • All degree requirements are course based requirements • All parameters have been defined at the Requirement and Requirement Line levels, in all Requirements, in the following careers: UARC, UDH, UKIN, GARC, GBA (MAcc only), GSW, PLAW • To use this report for graduation advising, modifications are required for careers that have “Required Units/Courses/GPA” parameters encoded at the Requirement Group level. Some parameters have been defined at the Requirement Group levels in the following careers: UART, UEDU, ULSA, UMUS, GBA (MBA Day, MBA Eve, MBA TMI), GPH • The following careers have non-course based requirements: UART (Second-Year Review, Fourth-Year Review) UBA (Foreign Language Proficiency Exam) UEDU (CPR /First Aid, Criminal Affidavit II, III) UMUS, GMUS (Recital) GBA (MBA Day, Eve, TMI: Written Assessment, Exit Exam, Academic Standing; MAcc: Academic Standing) • PLAW (Law 5 Year Limit, Limited Grade Option Final Term Limit, Residence Terms) Note: For those careers not listed above, contact <a href="mailto:ro.audit.staff@umich.edu">ro.audit.staff@umich.edu</a>.</td>
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Additional Resources

- If you do not receive expected results when working with the Degree Audit Data UM-Maintained reports, consult your School/College’s Academic Advising Office for assistance.
- If you have questions related to the Degree Audit Data or analysis of Degree Audit UM-Maintained report data, contact ro.audit.staff@umich.edu for assistance.
- For system related questions, please call the MAIS Help Desk at 734-936-7000 and select option 7, or send e-mail to maishelpdesk@umich.edu.
- The list of all BusinessObjects UM-Maintained (predefined) Reports is available at: http://www.mais.umich.edu/reporting/roadmapdb.html
- For further information or assistance on creating ad-hoc queries in BusinessObjects:
  - Complete DDE002 DW BusinessObjects WebIntelligence: Modifying Predefined Reports eLearning course in MAIS LINC (https://maislinc.umich.edu)
  - Refer to the Reports section of MAIS at: http://www.mais.umich.edu/reporting/
- The Student Records Data Dictionary can be downloaded from the MAIS Web site at: http://www.mais.umich.edu/reporting/studentdatasets.html
- The Degree Requirement Outlines can be downloaded from the Office of the Registrar’s Web site at: http://www.umich.edu/~regoff/degreeaudit.html