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U-M Data Warehouse

# **Legacy Payroll Data Dictionary**

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Michigan Administrative Information Services  
University of Michigan  
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# Legacy Payroll Data Dictionary

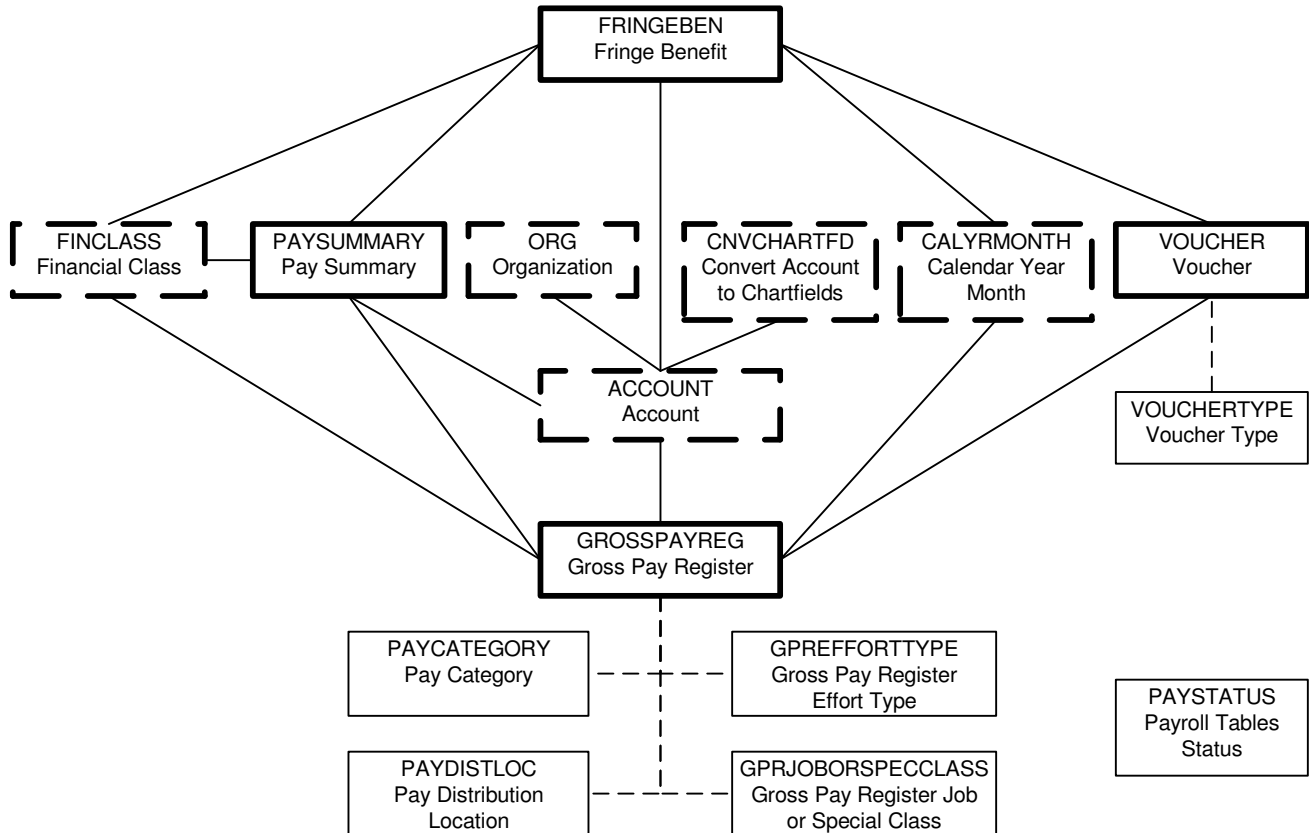
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# Legacy Payroll Tables Overview Diagram

The Legacy Payroll Tables Overview Diagram illustrates the logical relationships among the Legacy Payroll tables. A logical link (solid or dotted line) between two tables indicates that there is a direct relationship between the two tables. Physically, any tables with a common element can be joined. However, two tables with common elements may not necessarily have logical links to one another. Joining tables without logical links may produce undesired results; a thorough understanding of the data is needed to guarantee results.



**LEGEND**

- = Primary Table
- = Description Table
- = Table resides in different dataset
- ALL CAPITALS = Physical table names
- Mixed Case = Logical table names
- = Relationship between a Primary Table and a Description Table
- = Logical relationship between Primary tables

# Legacy Payroll Tables Description

The Legacy Payroll Tables Description provides the following information for each table in the U-M Data Warehouse Legacy Payroll Data Set:

- Physical Table Name:* Name for the table you can use in SQL queries.
- Logical Table Name:* Descriptive name of the table.
- Data Set Locations:* The names of the data sets in which the table resides.
- Table Description:* Description of the table.

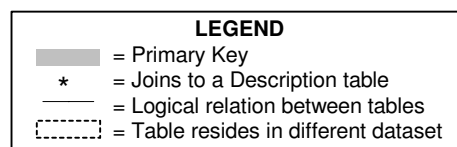
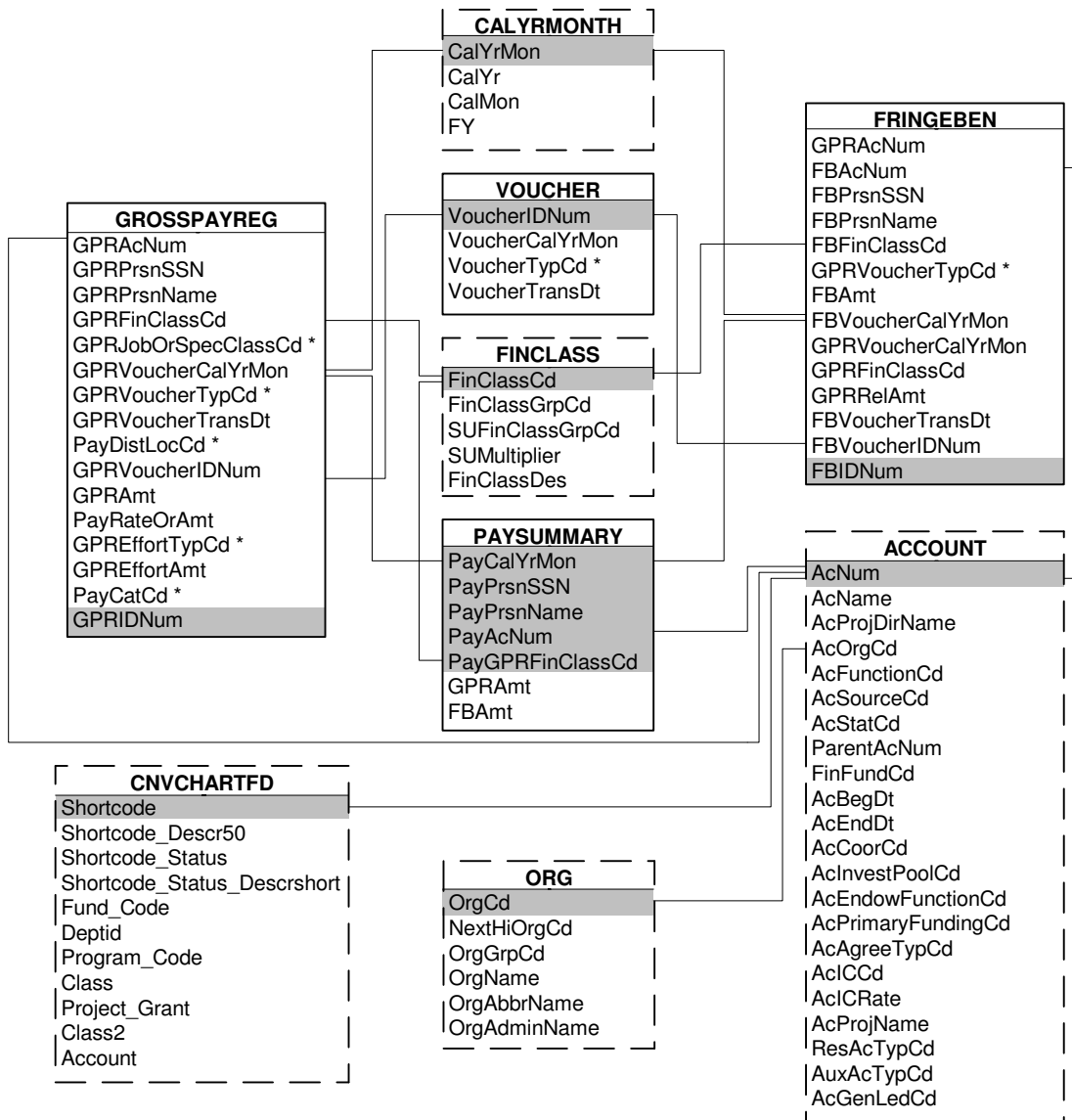
The tables are ordered alphabetically by table physical name.

Physical Table Name	Logical Table Name	Data Set Locations	Table Description
Account	Account	FIN	Characteristics of account numbers, such as account title, project director, and associated organization code.
CalYrMonth	Calendar Year Month	FIN	Identifies calendar year and calendar months, and associates them with a University fiscal year.
CnvChartFd	Convert Account To Chartfields	CHRTFLD1	Converts all legacy accounts to chartfields.
FinClass	Financial Class	FIN	Description of the financial class code.
FringeBen	Fringe Benefit	PAY	Characteristics about each payment by the Payroll Office towards individuals' fringe benefits, such as an individual's social security number and name, the fringe benefit account utilized, the fringe benefit financial class code involved, and the fringe benefit amount.
GPREffortType	Gross Pay Register Effort Type	PAY	Description of the gross pay register effort type code.
GPRJobOrSpecClass	Gross Pay Register Job or Special Class	PAY	Description of the job classification code and the special pay classification code.
GrossPayReg	Gross Pay Register	PAY	Characteristics about payments issued or earnings tracked by the Payroll Office, such as the individual's social security number and name, the pay account utilized, financial class code used, and the gross pay amount.
Org	Organization	FIN	Characteristics of organizations, such as organization name, administrator, and associated organization group code.
PayCategory	Pay Category	PAY	Description of the pay category code.
PayDistLoc	Pay Distribution Location	PAY	Description of the pay distribution location code.
PayStatus	Payroll Status	PAY	Status of the update schedule for the Payroll tables.
PaySummary	Pay Summary	PAY	Summary of gross pay and fringe benefit payments by calendar year/month, person social security number and name, account number and gross pay financial class code.
Voucher	Voucher	PAY	Characteristics of payroll and fringe benefit vouchers, such as voucher transaction date.
VoucherType	Voucher Type	PAY	Description of the voucher type code.

# Legacy Payroll Description Tables Diagram

The Legacy Payroll Primary Tables Diagram illustrates the *logical* relationships among the Legacy Payroll Primary Tables. A logical link (connecting line) between two tables indicates that there is a direct data relationship between the two tables. *Physically*, any tables with a common element can be joined. However, two tables with common elements may not necessarily have logical links to one another. Joining tables without logical links may produce undesired results; a thorough understanding of the data is needed to guarantee results.

Elements on the Legacy Payroll Primary Tables Diagram that you can use to join one or more description tables are indicated with an asterisk (\*). Refer to page 4 for the Legacy Payroll Description Tables Diagram.



# Legacy Payroll Description Tables Diagram

The Legacy Payroll Description Tables Diagram illustrates the description tables associated with the Legacy Payroll data set. You can use a description table alone, with other description tables, and with the primary Legacy Payroll tables. To connect a description table to a primary table, join on the common element.

**To GROSSPAYREG, FRINGEBEN, & VOUCHER Tables**

VOUCHERTYPE
VoucherTypCd *
VoucherTypDes

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**To GROSSPAYREG Table**

PAYDISTLOC
PayDistLocCd *
PayDistLocDes

GPRJOBORSPECCLASS
GPRJobOrSpecClassCd *
GPRJobOrSpecClassDes

PAYCATEGORY
PayCatCd *
PayCatDes

GPREFORTTYPE
GPREffortTypCd *
GPREffortTypDes

LEGEND	
	= Primary Key
*	= Joins to a Description table

# Legacy Payroll Data Element Dictionary

The Legacy Payroll Data Element Dictionary contains all the elements found in the U-M Data Warehouse Legacy Payroll Tables, ordered alphabetically by element name. Here is a description of the information that the dictionary provides for each element:

*Physical Element Name:* Name for the element you can use in SQL queries.

*Logical Element Name:* Descriptive name of the element.

*Format Type:* Type of value of the element (for example: character, number, or date).

*Note:* If the format type for an element is character or date, you must enclose the variable value in single quotes when entering queries.

*Format Length:* Total length of the element. For data elements in the format “number, number”, the first number represents the total length of the element. The second number represents the number of digits to the right of the decimal.

*Data Sets:* The names of the data sets that contain the element.

*Table Locations:* The names of the tables in which the element is located.

*Security Code:* The level of security imposed on the element. Values are:

P Public data: Data with no access restriction that may be released to the general public.

R Private/Confidential data: Data available to University employees who need to access these data to perform their official University duties. Unless otherwise noted, all institutional data is designated as Private/Confidential.

S Sensitive data: Data available only to University employees who have specific authorization for access. Never release sensitive data in a manner that enables identifying data element values with a specific person or persons.

*Element Definition:* Description of the element.

*Examples of Valid Values:* Either the specific codes that are valid for the element, or samples of the kind of values for the element.

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
AcAgreeTypCd	Account Agreement Type Code	Character	2	FIN	Account	R	A code indicating the nature of the relationship between the University and the sponsor on externally funded projects.	01=Grant; 02=Cost Reimbursable Contract; 03=Fixed Price Contract; 00=Default for No Agreement Type
AcBegDt	Account Begin Date	Date	9	FIN	Account	R	The first date on which commitments may occur to an account.	15-SEP-91
AcCoorCd	Account Coordinator Code	Character	2	FIN	Account	R	A code representing the person or group in Financial Operations or ISR with responsibility for coordinating the financial activities of an account.	11; 12; 13

**Legacy Payroll Data Element Dictionary**

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
Account	Account Code	Character	6	CHRTFLD1	CnvChartFd	R	A code used to record and summarize financial transactions such as assets, liabilities, fund balances, revenues, expenses, statistics or budget accounts.	122100 = Accounts & Notes Receivable; 615020 = Postage/ Mailing; SHR = Investment Shares
AcEndDt	Account End Date	Date	9	FIN	Account	R	The date after which commitments may not be initiated or encumbered to an account.	15-SEP-91
AcEndowFunctionCd	Account Endowment Function Code	Character	2	FIN	Account	R	A code that designates the primary purpose related to a specified U-M endowment account or funds functioning as an endowment account. A "99" represents that an invalid code was entered in this field. A "00" is used for an account that is not an endowment account or funds functioning as an endowment account.	05=Instruction - Endowment; 15=Research - Endowment; 55=Instruction - FFAE
AcFunctionCd	Account Function Code	Character	4	FIN	Account	R	A code that designates the primary activity related to a specified U-M account.	0110 = Instruction; 0220 = Organized Research
AcGenLedCd	Account General Ledger Code	Character	4	FIN	Account	R	A code used primarily to identify a type of general ledger account. The Business School uses this code for grouping expendable and designated fund accounts.	4201=Cash; 4301=Cash Expendable Trustees; 4401=Cash
AcICCd	Account Indirect Cost Code	Character	2	FIN	Account	R	A code identifying a group of expense classifications which are included in the calculation of indirect cost for an account. A null value in this field is possible and represents that a code is not applicable to this account.	00=No indirect cost calculation (default if value left blank); 19 = All direct costs; 23 = Salaries and wages only

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
AcICRate	Account Indirect Cost Rate	Number	5,4	FIN	Account	R	The primary percentage rate used to charge indirect cost to an account. An indirect cost rate of 58% would be listed as 0.5800 in this field. A null value in this field is possible and represents that a rate is not applicable to this account.	0.0000; .3240; .5000
AcInvestPoolCd	Account Investment Pool Code	Character	1	FIN	Account	R	A one-digit code indicating whether or not an account participates in the University Investment Pool.	0; 1; 9
AcName	Account Name	Character	50	FIN	Account	R	The title of a U-M account number assigned to accumulate financial activity for a particular purpose.	UNKNOWN; 0900000M1756; BUSINESS ADMINISTRATION LOAN FUND
AcNum	Account Number	Character	6	FIN	Account	R	The number assigned to accumulate financial activity for a particular purpose.	011656; 680070; 939876
AcOrgCd	Account Organization Code	Character	4	FIN	Account	R	The organization code to which an account belongs. For the name of the organization, see OrgName.	1000=Office of the President; 1865=Romance Languages; 1520=Museum of Art
AcPrimaryFundingCd	Account Primary Funding Code	Character	2	FIN	Account	R	A code primarily used in the Operating funds to break down government sponsored programs to the Federal, State, and Local level. It is also used to indicate on the organization report if an account is coded to receive Endowment or UIP income. In the Plant Fund, this code is used to identify the source of funding for a project. In any fund, this code is not directly related to the AcSourceGrpCd.	00=Federal; 01=Endowment; 02=UIP

## Legacy Payroll Data Element Dictionary

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
AcProjDirName	Account Project Director	Character	30	FIN	Account	R	The name of the person who has fiscal responsibility for a U-M account in the format Last, First Middle Initial.	SMITH, JANE A
AcProjName	Account Project Name	Character	76	FIN	Account	R	An optional title for some accounts, typically sponsored research accounts. A null value in this field is possible and represents that a title is not applicable to this account.	CANCER RESEARCH TRAINING IN NUCLEAR MEDICINE; STUDIES OF ELEMENTARY PARTICLES; MASS SPECTROMETER FOR GALILEO PROBE
AcSourceCd	Account Source Code	Character	5	FIN	Account	R	A code identifying the sponsor or donor of funds of the account. The codes are listed in alphabetical order of the sponsor.	02490=American Cancer Society; 12870=Campbell, William J., Memorial Scholarship; 03130=American Marketing Association
AcStatCd	Account Status Code	Character	1	FIN	Account	R	A code specifying the current status of a U-M account.	O=Open; C=Closed; R=Re-opened; T=Terminated
AuxAcTypCd	Auxiliary Account Type Code	Character	2	FIN	Account	R	A code used to indicate the type of auxiliary account. A null value in this field is valid and indicates that the code is not applicable to that account.	01=Asset; 05=Revenue, Operating; 06=Expense, Debt Repayment; 07=Revenue, Non-Operating
CalMon	Calendar Month	Character	2	FIN	CalYrMonth	R	A two digit code that identifies the calendar month.	01=January; 04=April; 12=December
CalYr	Calendar Year	Character	4	FIN	CalYrMonth	R	Calendar year in the format YYYY.	1990; 1987; 1992

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
CalYrMon	Calendar Year Month	Character	6	FIN	CalYrMonth	R	A code that identifies calendar year and calendar month in the format YYYYMM.	199007; 198712; 199203
Class	Class Code	Character	5	CHRTFLD1	CnvChartFd	R	A code used to group related activities directed towards the accomplishment of a set of common identifiable objectives or purposes.	11000 = General Academic Instruction; 21000= Departmental Research; 72000 = Utilities
Class2	Class2 Code	Character	5	CHRTFLD1	CnvChartFd	R	A code used to group related activities directed towards the accomplishment of a set of common identifiable objectives or purposes. This 'second' class field is used to map legacy function codes to their Indirect Cost Recovery (ICR) excluded classes.	1100X = Gen Acad Instr-ICRX;
Deptid	Department Identification Code	Character	10	CHRTFLD1	CnvChartFd	R	A code that identifies each academic or administrative unit that has programmatic, operational and fiscal (including budgetary) responsibility.	184500 = Physics Department; 170000 = College of Lit, Science & Arts
FBAcNum	Fringe Benefit Account Number	Character	6	PAY	FringeBen	R	The number assigned to accumulate financial activity for fringe benefit purposes.	000001; 123456; 987654
FBAmt	Fringe Benefit Amount	Number	8,2	PAY	FringeBen PaySummary	R	The dollar amount contributed by the University for a particular component of an individual's fringe benefits. Note: In the Pay Summary table this amount represents the total fringe benefit contributions for an individual for each account in a month.	0.01; 10.74; 999.99
FBFinClassCd	Fringe Benefit Financial Class Code	Character	4	PAY	FringeBen	R	A code that classifies dollars into various categories of revenue and expense with regard to fringe benefits. Payroll Expense class codes are numbered 1100-1999.	1709=FICA; 1712=Major Medical Insurance; 1725=Dental Insurance

## Legacy Payroll Data Element Dictionary

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
FBIDNum	Fringe Benefit Identification Number	Number	8,0	PAY	FringeBen	R	A system generated number used to uniquely identify each row of information in the FringeBen table.	00000001; 12345678
FBPrsnName	Fringe Benefit Person Name	Character	26	PAY	FringeBen	R	The name of the person receiving certain fringe benefit contributions from the University, in the format "Last, First, Middle."	SMITH, LESLIE; ALLISON (JR), JOHN; MUHAMMED, ALI,
FBPrsnSSN	Fringe Benefit Person Social Security Number	Character	9	PAY	FringeBen	S	A nine-digit number assigned by the Federal government, used by the University to uniquely identify a person who is receiving a university contribution to fringe benefits within the staff benefit system. If the SSN is not available, an interim number is assigned by the University.	365112222; 000000890 (interim number)
FBVoucherCalYrMon	Fringe Benefit Voucher Calendar Year Month	Character	6	PAY	FringeBen	R	A code that identifies calendar year and calendar month in the format YYYYMM that is applicable for a specific Fringe Benefit voucher. This represents the calendar year and month that the Fringe Benefit appears on the Financial Operations Statement of Account.	199505; 199601
FBVoucherIDNum	Fringe Benefit Voucher ID Number	Character	6	PAY	FringeBen	R	The number assigned to uniquely identify a Fringe Benefit Voucher.	000001; 123456
FBVoucherTransDt	Fringe Benefit Voucher Transaction Date	Date	9	PAY	FringeBen	R	The date on which the funds are either debited or credited on an actual account for fringe benefit purposes. Note: Fringe Benefits are updated once a month.	null; 2/29/96; 7/31/95

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
FinClassCd	Financial Class Code	Character	4	FIN	FinClass	R	A code that classifies dollars into various categories of revenue and expense. Expense class codes are numbered 1000–4999. Revenue class codes are numbered 0000–0999 and 5000–9999.	1201=Professional and Administrative; 2050=Hosp Depr—Building; 6050=Gift Receipts
FinClassDes	Financial Class Description	Character	32	FIN	FinClass	R	A textual description of the code that classifies dollars into various categories of revenue and expense.	PROFESSIONAL AND ADMINISTRATIVE; HOSP DEPR—BUILDING; GIFT RECEIPTS
FinClassGrpCd	Financial Class Group Code	Character	3	FIN	FinClass	R	A code used to group class codes that serve a similar purpose. For example, Class group code 005 (instructional staff salaries) is assigned to these class codes: 1105 Professor, 1112, Associate Professor, 1119 Assistant Professor, and so on.	005=Instructional Salaries; 060=Travel; 124=Inventory Rebuilding
FinFundCd	Financial Fund Code	Character	3	FIN	Account	R	A code used to identify a range of account numbers determined by the source of funds and intended use of the funds.	050=General Fund (AA); 330=Expendable Restricted Fund; 450=Student Loan
Fund_Code	Fund Code	Character	5	CHRTFLD1	CnvChartFd	R	A code used to identify the source of funds and intended use of the funds.	10000 = General; 52000 = Auxiliary-Internal Services
FY	Fiscal Year	Character	4	FIN	CalYrMon	R	The U-M fiscal year in the format YYYY. The U-M fiscal year runs from July through June. For example, July 1, 1992–June 30, 1993 is 1993.	1987; 1990; 1992
GPRAcNum	Gross Pay Register Account Number	Character	6	PAY	FringeBen GrossPayReg	R	The number assigned to accumulate financial activity for gross pay register purposes.	000001; 123456; 987654

## Legacy Payroll Data Element Dictionary

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
GPRAmt	Gross Pay Register Amount	Number	8,2	PAY	GrossPayReg PaySummary	R	The dollar amount distributed to an individual by the University for the appropriate pay period. Note: In the Pay Summary table this amount represents the total gross pay for an individual for each account in a month.	10.00; 253.90; 4,000.00
GPREffortAmt	Gross Pay Register Effort Amount	Number	4,1	PAY	GrossPayReg	R	The number of hours worked for a individual's particular pay period or the percentage of work for a normal work month. The usage of the Gross Pay Register Effort Amount is based on the Gross Pay Register Effort Type; therefore the Gross Pay Register Effort Amount should be used in conjunction with the Gross Pay Register Effort Type.	1.5 (hours); 30.0 (%); 45 (hours); 100.0 (%)
GPREffortTypCd	Gross Pay Register Effort Type Code	Character	1	PAY	GPREffortType GrossPayReg	R	A code used to identify whether an individual's payments are based on an hourly rate or a percentage of a monthly rate.	E=% Effort; H=Hourly; U=Unknown
GPREffortTypDes	Gross Pay Register Effort Type Description	Character	50	PAY	GPREffortType	R	The textual description of the code used to identify whether an individual's payments are based on an hourly rate or a percentage of a monthly rate.	E=% EFFORT; H=HOURLY; U=UNKNOWN
GPRFinClassCd	Gross Pay Register Financial Class Code	Character	4	PAY	FringeBen GrossPayReg	R	A code that classifies dollars into various categories of revenue and expense with regard to gross pay registers. Expense class codes are numbered 1000-4999. Revenue class codes are numbered 0000-0999 and 5000-9999. Payroll Expense class codes are numbered 1100-1999. Payroll Expense Class 1999 is assigned to fringe benefits that are charged retroactively.	1201=Professional and Administrative; 1296=P&A Temp-O.T., Shift&On Call; 1999=Data Access Default-FB Retro Adjust

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
GPRIDNum	Gross Pay Register Identification Number	Number	8,0	PAY	GrossPayReg	R	A system generated number used to uniquely identify each row of information in the GrossPayReg table.	00000001; 87654321
GPRJobOrSpecClassCd	Gross Pay Register Job Class Or Special Class Code	Character	5	PAY	GPRJobOrSpec Class GrossPayReg	R	A code identifying a classification for which a person is paid; this may be the same as the job classification title established by the Office of Human Resources and Affirmative Action for the person's employment at the University, or it may be a code identifying a circumstance other than routine salary payments, such as moving expense reimbursements, Form G payments, or administrative overload payments.	20100=Professor; 25897=Admin Asst; 20500=Grad Stu Teach Asst; 60201=Sabbatical Full Salary; 60300=Medical Leave; 66000=Housing Allowance; 61929=Moving Expense Non-taxable
GPRJobOrSpecClassDes	Gross Pay Register Job Class Or Special Class Description	Character	25	PAY	GPRJobOrSpec Class	R	A textual description of the code identifying a classification for which a person is paid; this may be the same as the job classification title established by the Office of Human Resources and Affirmative Action for the person's employment at the University, or it may be a code identifying a circumstance other than routine salary payments such as moving expense reimbursements, Form G payments, or administrative overload payments.	PROFESSOR; ADMIN ASST; GRAD STU TEACH ASST; SABBATICAL FULL SALARY; MEDICAL LEAVE; HOUSING ALLOWANCE
GPRPrsnName	Gross Pay Register Person Name	Character	26	PAY	GrossPayReg	R	The name of the payee on a particular payroll check or deposit, in the format "Last, First, Middle."	SMITH, LESLIE; ALLISON (JR), JOHN; MUHAMMED, ALI
GPRPrsnSSN	Gross Pay Register Person Social Security Number	Character	9	PAY	GrossPayReg	S	A nine digit number assigned by the Federal government, used by the University to uniquely identify a person in the Gross Pay Register. If the SSN is not available, an interim number is assigned by the University.	365112222; 000000890 (interim number)

**Legacy Payroll Data Element Dictionary**

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
GPRRelAmt	Gross Pay Register Related Amount	Number	7,2	PAY	FringeBen	R	The dollar amount distributed to an individual by the University for the appropriate pay period. This represents the salary amount to which this Fringe Benefit charge is related. Note: This amount should not be summed.	10.00; 253.90; 4,000.00
GPRVoucherCalYrMon	Gross Pay Register Voucher Calendar Year Month	Character	6	PAY	FringeBen GrossPayReg	R	A code that identifies calendar year and calendar month in the format YYYYMM that is applicable for a specific Gross Pay Register voucher. This represents the calendar year and month to which the Gross Pay or Correction payroll is applicable.	199505; 199601
GPRVoucherIDNum	Gross Pay Register Voucher ID Number	Character	6	PAY	GrossPayReg	R	The number assigned to uniquely identify a Gross Pay Register Voucher. For example, all monthly salaried employees are paid under the same voucher identification number for a given payroll date.	000001; 123456
GPRVoucherTransDt	Gross Pay Register Voucher Transaction Date	Date	9	PAY	GrossPayReg	R	The date on which the funds are either debited or credited on an actual account for payroll purposes. This represents the paydate.	null; 2/29/96; 7/31/95
GPRVoucherTypCd	Gross Pay Register Voucher Type Code	Character	2	PAY	FringeBen GrossPayReg	R	A code that refers to the type of payroll for which a Gross Pay Register is produced.	B1=First Biweekly Payroll; M1=Monthly Payroll; C9=Ninth Correction Payroll
NextHiOrgCd	Next Higher Organization Code	Character	4	FIN	Org	R	The organization code of the next higher level to which an organization code reports. See OrgName for description of the code.	1000; 0210; 1400

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
OrgAbbrName	Organization Abbreviated Name	Character	20	FIN	Org	R	Abbreviated version of the full organization name.	OFF OF THE PRESIDENT; MICROCOMPUTER ED CTR; OFF OF VP FOR RES
OrgAdminName	Organization Administrator Name	Character	30	FIN	Org	R	The name of the person who is assigned responsibility for an organization code in the format Last, First Middle Initial.	SMITH, JANE A
OrgCd	Organization Code	Character	4	FIN	Org	R	A code that identifies each academic or administrative unit within the University.	1000=Office of the President; 1865=Romance Languages; 1520=Museum of Art
OrgGrpCd	Organization Group Code	Character	2	FIN	Org	R	A code used to group OrgCd (Organization Codes) for reporting purposes. Generally used to group Schools, Colleges, administrative areas, and vice presidential areas.	I=Office of VP Research; &=Institute for Social Research; E=School of Education; 28=School of Art
OrgName	Organization Name	Character	32	FIN	Org	R	The full organization name.	OFFICE OF THE PRESIDENT; ROMANCE LANGUAGES; MUSEUM OF ART
ParentAcNum	Parent Account Number	Character	6	FIN	Account	R	An account number from which funds are distributed to other accounts. Each account has a parent account, which can be itself.	000030; 139674; 793323
PayAcNum	Pay Account Number	Character	6	PAY	PaySummary	R	The number assigned to accumulate financial activity for Gross Pay and Fringe Benefit purposes.	000001; 123456; 987654
PayCalYrMon	Pay Calendar Year Month	Character	6	PAY	PaySummary	R	A code that identifies calendar year and calendar month in the format YYYYMM.	199505; 199601

## Legacy Payroll Data Element Dictionary

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
PayCatCd	Pay Category Code	Character	2	PAY	GrossPayReg PayCategory	R	A code identifying the type of pay used to calculate a payroll amount.	01=Straight Time; 02=Premium Time; 06=Shift Premium; WS=Coll/MI Work Study
PayCatDes	Pay Category Description	Character	50	PAY	PayCategory	R	The textual description of the code used to identify the type of pay used to calculate a payroll amount.	1=STRAIGHT TIME; 2=PREMIUM TIME; 6=SHIFT PREMIUM; WS=COLL/MI WORK STUDY
PayDistLocCd	Pay Distribution Location Code	Character	4	PAY	GrossPayReg PayDistLoc	R	A code used to identify the distribution point for an individual's payroll check or deposit. Correction payrolls, which include Student Aid payments do not have a pay distribution location code. The pay distribution code in these cases would be null.	3001=Bank 1; 3002=ComBank; 0020=Cashier's Office; Null=Correction Payroll
PayDistLocDes	Pay Distribution Location Description	Character	50	PAY	PayDistLoc	R	The textual description of the code used to identify the distribution point for an individual's payroll check or deposit.	3001=BANK 1; 3002=COMBANK; 0020=CASHIER'S OFFICE
PayGPRFinClassCd	Pay Gross Pay Register Financial Class Code	Character	4	PAY	PaySummary	R	A code that classifies dollars into various categories of revenue and expense with regard to gross pay registers. Payroll Expense class codes are numbered 1100-1999.	1201=Professional and Administrative; 1296=P&A Temp-O.T., Shift&On Call
PayPrsnName	Pay Person Name	Character	26	PAY	PaySummary	R	The name of the payee on a particular payroll check or deposit, in the format "Last, First, Middle."	SMITH, LESLIE; ALLISON (JR), JOHN; MUHAMMED, ALI
PayPrsnSSN	Pay Person Social Security Number	Character	9	PAY	PaySummary	S	A nine digit number assigned by the Federal government, used by the University to uniquely identify a person whose gross pay and university contributions to fringe benefits are being summarized. If the SSN is not available, an interim number is assigned by the University.	365112222; 000000890 (interim number)

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
PayRateOrAmt	Pay Rate Or Amount	Number	7,2	PAY	GrossPayReg	R	The number of dollars used for a particular payment whether it is a rate or an amount. It indicates an individual's stipulated pay amount for their standard pay period (i.e., monthly, biweekly) or their hourly rate.	0.30 (shift premium rate); 12.50(straight time rate); 4,000.00 (monthly pay amount)
Program_Code	Program Code	Character	5	CHRTFLD1	CnvChartFd	R	A code identifying a group of related activities, cost centers, revenue centers, responsibility centers and academic programs. These activities may occur within a single department or across multiple departments.	ADMIS = Admissions; RERET = Recruitment & Retention
Project_Grant	Project/Grant Code	Character	15	CHRTFLD1	CnvChartFd	R	A code used to accumulate financial information on a set of activities over a limited time span. Used for contracts and grants, construction projects and unit-defined projects.	C026993; F000101
ResAcTypCd	Research Account Type Code	Character	2	FIN	Account	R	A code used to distinguish between internally and externally funded research. A null value in this field is possible and represents that the code is not applicable to this account.	01=Research-External; 02=Research-Internal
Shortcode	ShortCode Number	Character	6	CHRTFLD1	CnvChartFd	R	A code that represents a unique combination (blank and non-blank) of chartfields; fund, department, class, program, and project/grant.	000094 = USDA-6J89B; 012984 = VA Hospital/Med Admin; 035677 = Research Agreement (SAE);
Shortcode_Descr50	ShortCode Description	Character	50	CHRTFLD1	CnvChartFd	R	A textual description of the code that represents a unique combination (blank and non-blank) of chartfields; fund, department, class, program, and project/grant.	USDA-6J89B; VA Hospital/Med Admin; Research Agreement (SAE)

## Legacy Payroll Data Element Dictionary

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
Shortcode_Status	ShortCode Status Code	Character	1	CHRTFLD1	CnvChartFd	R	A code representing the current disposition of the shortcode.	C = Closed; E = Endowment; O = Open; T = Terminated
Shortcode_Status_Descrshort	ShortCode Status Short Description	Character	10	CHRTFLD1	CnvChartFd	R	An abbreviated description of the current disposition of the shortcode.	Closed; Endowment; Open; Terminated
SUFinClassGrpCd	Source Use Financial Class Group Code	Character	3	FIN	FinClass	R	A code used to group class codes for Value Centered Management(VCM) purposes. For example, source use class group code 912 is assigned these class codes: 6529-Unbilled Cost Reimb, 6539-Unbilled RevGrants&FP, 6600-Fed Grants Rev Non LOC, and so on.	900=GENERAL FUND APPROPRIATION; 950=FACULTY SALARIES; 986=INDIRECT COST
SUMultiplier	Source Use Multiplier	Number	1	FIN	FinClass	R	Used for transfer classes to multiply a class code or several class codes by negative one or positive one to arrive at a net amount for a VCM source or use line item. For example, source use class group code 924, Endowment Distribution, is assigned to class codes 9215 and (4450). The multiplier is used to multiply 4450 by -1 and 9215 by +1 to arrive at a net amount for these two class codes in the Endowment Distribution line.	-1; +1
VoucherCalYrMon	Voucher Calendar Year Month	Character	6	PAY	Voucher	R	A code that identifies calendar year and calendar month in the format YYYYMM that is applicable for a specific voucher. The purpose of this date is to identify the taxable year from the individual's point of view.	199505; 199601

Physical Element Name	Logical Element Name	Format Type	Format Length	Data Sets	Table Locations	Security Code	Element Definition	Examples of Valid Values
VoucherIDNum	Voucher Identification Number	Character	6	PAY	Voucher	R	The number assigned to uniquely identify each occurrence of either a Payroll or a Fringe Benefit Voucher. For example, all monthly salaried employees are paid under the same voucher identification number for a given payroll date	000001; 123456
VoucherTransDt	Voucher Transaction Date	Date	9	PAY	Voucher	R	The date on which the funds are either debited or credited on an actual account for either fringe benefit or payroll purposes.	null; 2/29/96; 7/31/95
VoucherTypCd	Voucher Type Code	Character	2	PAY	Voucher VoucherType	R	A code used to identify whether a voucher has been used for a certain payroll period or for a monthly fringe benefit register.	B1=First Biweekly Payroll; M1=Monthly Payroll; FB=Fringe Benefit; C9=Ninth Correction Payroll
VoucherTypDes	Voucher Type Description	Character	50	PAY	VoucherType	R	The textual description for the code used to identify whether a voucher has been used for a certain payroll period or for a monthly fringe benefit register.	B1=FIRST BIWEEKLY PAYROLL; M1=MONTHLY PAYROLL; FB=FRINGE BENEFIT; C9=NINTH CORRECTION PAYROLL