DBE Workflow
Are You Ready?

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Preparation Steps

March
• Use Unit Implementation Plan to prepare your unit
• This includes:
  • Determining if business process redesign is needed
  • Gathering/changing any impacted documentation/forms

April
• Interchanges take place across campus
• Prepare security spreadsheet or request appropriate roles via OARS

May
• Take online training
• Access granted as training is completed as long as security has been requested.

June
• All units are using the DBE Workflow module for salary redistributions
• HRRIS will accept paper submittal/Temporary Employment forms for salary redistributions created on or before June 30, 2011
Unit Progress

- Units we have heard from:
  - Alumni Association
  - Center for Human Growth and Development
  - Center for the Education of Woman
  - Clements Library
  - School of Dentistry
  - College of Engineering
  - Executive VP for Medical Affairs
  - Ford School of Public Policy
  - Health and Well Being Admin
  - School of Information
  - Information and Technology Services
  - Institute for Social Research (ISR)
  - College of LSA
  - Museum of Art
  - Medical School
  - School of Music, Theatre, and Dance
  - Parking and Transportation Services
  - College of Pharmacy
  - Plant Operations
  - School of Public Health
  - Ross School of Business
  - School of Social Work
  - UM Children’s Centers
  - University Health Services
  - University Housing
  - University Human Resources
  - University Library
  - UM Hospitals and Health Centers
  - Office of VP for Research
Questions?
Unit Consulting Requests?

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