I. Announcements

Lisa announced some changes at MAIS. Dave Perhne will be moving to Campus Community. Carrie Shumaker will be technical lead and Lynn Lyke-Whiting will be filling in for Lisa while she is on maternity leave.

Beverly Turner is retiring. Stacey Shimones is joining the SCRAA Advisory Group representing TCAUP.

II. Proposed change to procedures for Eligibility to Enroll when student has been gone for more than one year (Kortney – see attached document)

The proposed changes document was emailed to the group with the meeting agenda. The proposed changes are also reflected below:

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Proposed change to procedures for Eligibility to Enroll when student has been gone for more than one year

Currently if a student who has not enrolled for more than one year contacts the Registrar’s Office for a registration appointment, we require the student to get “readmitted” regardless of whether or not the student’s academic program is active. This requires the student to contact their school or college, and then return to the Registrar’s Office.

We propose changing this practice. Effective early registration for the Winter 2010 term (November 2009), if a student has a term with an eligible to enroll status, and an active program; upon request by the student, we will give the student a registration appointment. This will allow the student to register without seeing their school or college. (If a student has a discontinued program, they will continue to need to be readmitted/reactivated in order to register.)

There are three main reasons for this. It seems that we’re usually making the student run around for approvals, when in fact they are customarily given the approval to register. Since the upgrade to version 9, any student with an eligible to enroll term can register without an appointment beginning on the first day of class. This effectively eliminates the need for school/college approval after the first day of class. And it will simplify processes and communications among and within the RO, schools and colleges and students.

This should have little or no negative impact on schools and colleges that have been discontinuing students’ programs for non-attendance.

Graduate programs that do not routinely discontinue their students’ programs for non-attendance should consider doing so. Upon request, the Registrar’s Office can discontinue programs with a batch process. Any time period of non-attendance may be defined for this process. We run the discontinue batch process during the 4th week of a Fall or Winter term. If you would like to have the RO discontinue your programs in batch, send an e-mail to ro.batch.requests@umich.edu.

The purpose of the policy is to simplify things.
III. Fall 09 Backpack/Registration – How did everything go? (Lynn)

- Change to display all sections in Class Search Results
  
  The Class Search Results now displays all sections.

- Changed Appointment message
  
  "You may not register prior to your enrollment appointment. View appointment via Term Information."

  A request was made for the group to go back to their units to discuss how the Fall Term early registration period went for their unit. We want to be proactive, but want to be careful with the changes.

IV. Recent changes to the Student Records Dataset (Lisa)

- Teaching Evaluations data
  
  The Warehouse has data for fall and winter in the “Office of Evaluations and Enrollments" folder.

- New fields for reporting on Combined Section information
  
  A home indicator code (“Home” or “Away”) was added to show overall status. Total enrollment will also display.

V. Project Updates (Lisa)

- Major initiatives: Textbooks, Teaching Evaluations, Events
  
  Textbooks -- Lisa reported that the Textbooks project is officially closed and stable. New features include: 1) Author is not required; 2) Copy book detail from prior term.

  Teaching Evals -- Lisa reported the problems they were experiencing were related to failures on the CTools site. MAIS is working on redesigning reports. New features include: 1) Allow staff to add questions; 2) Stats were added to page; 3) Allow instructors to copy forward questions from term to term. Paul mentioned the Deans were brought up to speed on the issue.

  Events -- This is another big project; some departments might be pilot groups and more will be identified as early adopters; the Project Team plans to evaluate feedback received in July to determine next steps.

- Other projects: Textual Grades on Transcripts, Enrollment Certification, NCAA Improvements, Rackham Continuous Enrollment, Study Abroad Assessments
  
  Lisa mentioned MAIS is assessing potential projects to work on. Enrollment Certification will be rolling out soon. NCAA improvements will not allow athletes to drop below 12 credits effective the first day of class without having permission; alerts will be sent when athletes change programs; and better reporting down the road. Study abroad software is being looked at to assist folks with tracking and Lynn is talking to units to see what would be helpful. MAIS will not be purchasing iStrategy, they will be working on developing their own cubes. M-Reports (trend reporting) will be rolled out to LSA for review and will then be opened to others across campus. Lynn will follow up with MAIS BI team to provide a demo for the group.

VI. Potential Projects (Lisa)

- Automate Academic Standing
Kortney mentioned rules can be set up to insert academic actions on the record. If anyone is interested, the rules need to be reviewed to see best fit/approach. Send request to joehope@umich.edu or the helpdesk. Queries are available to review who and when to communicate with students. No communications are sent to students automatically.

- Updating Course Descriptions

If anyone needs to upload course descriptions, a batch process is available. Units, who are interested or would like assistance, please send a ticket to the helpdesk.

VII. Other Matters Arising (All)

MDDP Degree Audits – Need to investigate what would need to be done to move forward.

VIII. Next Meeting

Scheduled for Monday, June 29, 2009 (same place/same time)