SRCAA Advisory Group  
Monday, March 27, 2006  
Palmer Commons – Great Lakes South  
8:30 – 10:00 am  

Meeting Notes

Present: Laurel Barnes (MAIS), Verna Bell (Social Work), Kortney Briske (RO), Debbie Harju (RO), Susan Hayward (Med School), Shelly Kovacs (Kinesiology), Karen Kuffner (MAIS), Jody Misiak (Rackham), Cathy Mitchell (Nursing), Paige Pawson (Education), JoAnn Peraino (LS&A), Evonne Plantinga (Bus Ad), Beverly Turner (TCAUP), Regina Zmich (Ford PP), Xiao-Wen Zou (SI)

I. “M-Pathways Forum” (Karen Kuffner)

Karen shared MAIS has an idea that they would like to pass by this group. MAIS has received positive feedback from their “Life of a Student” and “Life of an Instructor” presentations. Due to the feedback, MAIS is considering hosting a half-day workshop/forum to discuss and share M-Pathways topics such as “what’s new” and “what’s coming down the road” and that MAIS is soliciting ideas for the workshop/forum. The SRCAA Advisory Group members present were in favor of the idea and generated the following ideas at today’s meeting:

- financial aid functionality for students
- best practices (units/departments to share what they do)
- financial aid reports
- focused conversation on Degree Audit / Web Grading
- reporting – what other units are using for student type data
- view my advisor / my advisee functionality
- life of a Student Services person
- what’s coming up (could be used for an intro session or wrap up session)
- common queries to share
- “everything you wanted to know, but were afraid to ask” (have questions submitted in advance so answers can be researched, and appropriate staff can be in attendance and involved in the discussions)
- academic advising for faculty (invite faculty and demo how to use the pages)

Recommendations also included:

- publish the full agenda (time, topic, location) so faculty/staff can come and go as needed
- focus on the new and current functionality/business processes; don’t say “remember when…”

Karen asked the SRCAA Advisory Group to forward additional ideas/recommendations to: (kkuffner@umich.edu & labarnes@umich.edu).


Karen distributed copies of the “Student Records, Curriculum and Academic Advising Product Strategy June 2006 – February 2007.” The SCRAA Advisory Group members reviewed and discussed the list of initiatives. The members were asked to go back and discuss the initiatives with their respective units. If individuals/units have additional ideas they would like to add to the list, they may submit them by the close of business. (Extended to Wednesday morning 3/29/2006, per e-mail from Karen.) Karen will update and distribute an electronic form to the SCRAA Advisory Group members. The SRCAA
Advisory Group members are to review the initiatives with their respective schools/units, rank the initiatives ("1" being their favorite or most important) and return their completed form to Karen by the close of business on Friday, April 7th. Results will be shared at the next SRCAA Advisory Group meeting.

III. Other Matters

A question was presented regarding the need to produce batch unofficial transcripts for students who have applied for graduation. To request batch unofficial transcripts from the Registrar’s Office, send an e-mail with a list of emplids to ro.batch.request@umich.edu.

A comment was made regarding student names not appearing on the self-service unofficial transcripts. Kortney shared that was on purpose to protect students because they print to various printers across campus. There has been discussion on this topic and this will likely be changing in the future.

IV. Next Meeting

Monday, April 24, 2006
8:30 – 10:00 am
Palmer Commons, Room - Great Lakes South