I. Agenda Check/Matters Arising – Nothing added

II. Approval of Minutes
A. Minutes approved for July 28th and October 13th, 2009
B. SMTD will do the minutes for Sept 22, 2009 to be approved at next meeting.

III. MPathways Business
A. Update on web app vendor selection (M Nelson)
   1. No web app vendor has been officially chosen, but ITS and Purchasing are in contract negotiations with them.
   2. Some items being negotiated include putting code in escrow, number of changes that can be made to the application before extra charges are accrued, data disposition if we terminate our contract, and pricing.
   3. One vendor charges all their customers a percentage of the application fee for the transaction fee. However, ASP members feel that the vendor shouldn’t tie the app fee to the price of the transaction.
   4. Timeline for signing a contract with a web app vendor has changed from the end of October to November 15th due to uncertainty regarding the Common Application (see item B below).

B. Common Application: how will this possibility be discussed and debated? How would this change/impact work with a new vendor? (L Hoffman)
   1. Undergrad Admissions may go to the Common Application, which is a consortium of 391 schools which share the same common information on an application with supplemental forms used to request additional information needed for each school.
      a. It is looking like the decision has already been made to use the Common App.
      b. At least three options: Common App only, both Common App and another vendor, or defer the Common App for a year, but implement it the following year.
      c. We need to apply by November 15th to be considered for membership of the consortium. Decision on our application would be made in January.
   2. The Common Application is only for undergraduates. Another vendor is still needed for graduate applications.

C. Data changes to file format for the web app (M Nelson)
   1. Prospect data additions
      a. Parent name and email
      b. Country of citizenship
      c. Opt in or out and carrier information for text messaging
d. Mobile phone
e. Comments for capturing what led prospect to this educational path
f. Referral Source. Need to expand fields in PeopleSoft. Checklists are recommended for tracking by effective dating.

2. Application data additions
   a. Mobile phone

3. Other requested changes
   a. Flagging top recruits. Recruiting status should be added to the generic batch loads. Also possible additional values could be added to the recruiting status dropdown.
   b. Last school attended. ITS will test to make sure the last school attended is populating correctly when an application, especially a grad application, is loaded on a prospect record.

**ASP Future Meeting Schedule:**
Note: Rackham agreed to provide room for all future meetings, but other offices will need to compile minutes
November 10  Architecture
November 24  ITS
December 8  Social Work

**Future Agenda Items**
  1. Data changes to file format for web app (continued)