1. M-Pathways Business
   a. CollegeNet Meeting Follow-up
      i. Content Modules: CollegeNet will send the Content Modules to Mark Nelson. Once he receives them we will discuss them at the next ASP meeting. The group identified the Veterans questions, Ethnicity questions, and Crime and Conduct questions as modules that can be standard across admitting office applications. John Grikschat will look at each offices Residency questions to determine whether this can also become a standard module.
      
      ii. "Gateway" idea: The concept entails creating a page that is simple and keeps the applicant’s perspective in mind. The issues that are fueling this idea include: applicant’s confusion regarding what degree they are applying for and which School/College to navigate to in order to submit the application. Ideas included designing the gateway so that applicants are guided to the correct application through a series of questions and choices (ex: Undergraduate or Graduate, Masters or PhD, etc.). An additional idea was to determine if there was functionality within the online application that would allow an applicant to start an application, determine that they cannot apply to that degree through the current application, and to self-correct by choosing an option within the application that will allow them to choose the correct application.

      iii. ADA Compliant: Scott Williams, Web Accessibility Coordinator, from the Office of Institutional Equity spoke with ASP regarding the University’s initiative to make web sites and electronic forms ADA Compliant. Scott’s top priorities are currently the Job Application process and the Admissions Application process. He will be working with the Business Systems Analysts (John G., Pat M., and Joe E.) to ensure that our online application sites are ADA compliant. Scott has provided a quick guide on Web Content Accessibility Guidelines to Mark Nelson. Mark Nelson will share the information he has on this topic with ASP. Scott is available to perform an audit on our individual web sites and forms if we need his assistance.
iv. Developing a project plan – advice/things to think about – roundtable:

- Business will go live first. Due to this technical concerns related to the Business online application will be addressed first.
- Mark will develop a list of contractual items that the admitting offices need to be aware of which includes additional costs that will be incurred for services/items that are not covered by the current agreement.
- Each office should understand what each tasks on the project plan means, who is responsible for completing the task, and when the individual(s) will be available to work on each task.
- Everyone needs to be aware that we must make our go live dates. If the project timeline gets off track it will affect our testing timeframes by reducing them.

b. Common Application Update

i. Undergraduate Admissions has officially been accepted to the consortium. Representatives from Undergrad will be attending the “New Member Orientation” sometime in March. When the orientation has been completed representatives from Undergrad will begin meeting with the units they serve. It is expected that the Undergraduate online application will go live on August 1.

2. ASP Future Agenda Item

- New/additional GPA types -- REMINDER for meeting on February 23

  UG provided various gpa scales, but there needs to be consensus among the ASP members on how to translate these scales. Everyone needs to agree on scale conversion before this can be set up. Lynn put together a beginning draft of various scales. ASP members should be compiling examples of scales, including international, and should plan to bring their work to the February 23 ASP meeting. ITS will implement scales that are most commonly used first: 5 pt, 8 pt, 10 pt, 12 pt, and 100 pt. Advantages to setting up a more inclusive gpa conversion system include work efficiency and providing a benchmark number.

- Content Module Discussion
- Application Information Services Introduction by Karen Kuffner or John Gohsman