System Access & Security: The UL Role

UL Meeting
August 20, 2014
Unit Liaison (UL) role

- Facilitate unit communications from/to ITS
- Approve and manage administrative systems access for your unit.
UL Role:
Approve/manage systems access

Tools:
• Access Validation report (AVR) in M-Reports. Review bi-annually.
• Online Access Request System (OARS)
Access Validation Report

AVR is an M-Report—interactive dashboard report with drill-down detail. Data refreshed nightly.

Wolverine Access > Faculty & Staff > Reporting > M-Reports

Log in with MToken.

Select Compliance tab > Access Validation.
Who Can Access AVR?

- Primary Unit Liaisons
- Staff who have the ICEmployment M-Reports role
- Coming soon: Alternate signers*

_________________
*date TBD
Access Validation Report

• Current system roles for staff in your unit, including:
  • **M-Pathways** (Financials, Human Resource Management, Student Administration)
  • **U-M Data Warehouse** (Oracle) and **BusinessObjects**
  • DART
  • eResearch
  • M-Reports
  • M-Compass
  • ImageNow/WebNow

• Secondary security (row-level limits) associated with the role. E.g., can view LS&A *except* Dean’s Office.
Use AVR to:

Review users’ roles and secondary security

- Use AVR rather than OARS to review access.
- Select **Include MISC Subject Area** to see Data Warehouse and Imaging.
- Determine if another user needs same type of access (to complete OARS request).
Coming Soon...

You’ll be able to use AVR to:

• Attest that users’ access is correct.
• View secondary security by department, not just individual.

**Note:** AVR only displays roles that ULs can control.
Access Validation Report

DEMO

- Individual access by department
- System roles by subject area
Reminders

★ UL responsibility for your unit: The right people have the right access at the right time.
★ Access will not be granted until any required training is completed.
★ Inform ITS promptly of UL changes.
Upcoming

• Call-in webinar?
• Labs for Access Validation Report?
Need more info?

- Visit UL InfoCenter on ITS website.
- Contact the ITS Service Center for assistance with OARS or the Access Validation Report: 4HELP@umich.edu or 734-764-HELP.