

# Request for System Access to Mainframe Data

University of Michigan, MAIS

Complete this form to obtain authorization to access administrative data and systems on the MAIS mainframe.

**Multiple Request** (Check this box if you are requesting access or changes to access for more than one person. See instructions for details.)

**Provide Department Information...**

Requester \_\_\_\_\_ Phone \_\_\_\_\_  
Department \_\_\_\_\_  
Campus Address \_\_\_\_\_ Zip \_\_\_\_\_  
Department Technology Support \_\_\_\_\_ Phone \_\_\_\_\_  
Name

**Important Notes**

For assistance in choosing the right access for your needs, contact the MAIS Help Desk by calling 734-936-7000, option #2.

For assistance with completing this form, contact your department DSC Access Administrator (DAA). If your department does not have a DAA, call 936-7000, option #2, and ask to speak with the Access Coordinator or send e-mail to [mais.access@umich.edu](mailto:mais.access@umich.edu) and request assistance.

Requests without supporting authorization (as needed) will be returned to the requester.

**Authorization...**

This request must be signed by higher administrative authority on the ShortCode to be charged.

\_\_\_\_\_  
Printed Name Signature  
\_\_\_\_\_  
Date ShortCode Job Number

**Send Completed Package to...**

Send the completed package to your departmental DSC Access Administrator (DAA). If your department does not have a DAA, send the completed request and authorizations to:

“Access”  
1011 Administrative Services Building  
1432

