Online Access Request System (OARs) Preview

September 23, 2015
Agenda

1. Introductions - Larry Chaffee
2. OARs project - Larry Chaffee
3. OARs project timeline - Katarina Thomas
4. OARs system sneak preview - Katarina Thomas
5. OARs functionality summary - Katarina Thomas
6. Questions - Larry Chaffee and Katarina Thomas
7. Next Steps - Katarina Thomas
OARs Project

OARs Migration Benefits

1. Security
2. Usability
3. Performance

What to expect

1. Improvements in
   a. performance,
   b. look and feel,
   c. search,
   d. simplified requests and approvals
2. Improved security
   a. modern hardware and software,
   b. two factor authentication
3. Incremental enhancements
OARs Project

Timeline

1. Releases
   a. first release target: October 26, 2015
   b. subsequent incremental

2. Testing
   a. iterative
   b. final end-to-end test: October

3. Ongoing operation
   a. Contact ITS Service Center with questions/comments/issues
OARs System Sneak Preview

Main Page (screens)

Online Access Request System (OARS)
Request, view, and authorize access to our administrative data systems.

Search OARS
Enter a Uniqname (for Requests), Role, Course, or User Security.

Request
Submit a new request for authorization.

In Progress
View and work on requests in progress.
Welcome to the Online Access Request System (OARS), where U-M faculty and staff can request access to our administrative data systems.

Click on the menus or the search below to get started. For help using this system, please contact Access & Accounts.

Search OARS

Search for roles, courses, requests & user security

New Access Requests

- Create an Access Request
  - Common Role Finder
    - Role Selection Tool
    - Roles Similar To Existing User
- View and Submit Existing Requests for kklt
- View Assigned Roles for kklt

Next release

Release 1

Main Page (screens)
OARs Functionality Summary

Will be available in the first release
- The process for
  - submitting requests
  - approving requests
- Simple searches and views

May be available in the first release
- Secondary Security
- BusinessObjects
  - We will provide contingency processes for these administrative systems if needed

Will not be available in the first release
- RDA requests
- SFTP requests
- Setup departmental authorizers

Contact the Service Center for the requests/issues/suggestions in the interim.

Contact Us
- Chat with a Service Center Representative
- Submit a Service Request Online (login required)
- 4HELP@umich.edu
- 734-764-HELP (764-4357)
OARs Functionality Summary

Changes

- Changed/simplified interface
- We will be simplifying the choices for email delivery
  - We encourage users to set up
    - Filters for Google Mail or Rules for Outlook email
- Addition of two factor authentication
  - Obtaining, Activating, and Using an MToken
Next Steps

How do you prepare

- two factor - obtain the token
  - [http://www.itcs.umich.edu/itcsdocs/s4394/](http://www.itcs.umich.edu/itcsdocs/s4394/)
- disseminate information to others
- look for the communications from ITS
- complete requests and approvals by 6 PM on Friday, October 23
- submit a support ticket if you encounter issues
Appendix
Online Access Request System (OARS)

Request, view, and authorize access to our administrative data systems.

Search OARS
Enter a Uniqname (for Requests), Role, Course, or User Security.

Request
Submit a new request for authorization.

In Progress
View and work on requests in progress.
### Approving Access Change For

<table>
<thead>
<tr>
<th>Subject</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Employment Type:</td>
<td>Extreme Employee</td>
</tr>
<tr>
<td>Department ID:</td>
<td>2323</td>
</tr>
<tr>
<td>Department Description:</td>
<td>The Mgt</td>
</tr>
<tr>
<td>Phone Number:</td>
<td>312-555-1234</td>
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<tr>
<td>Access &amp; Compliance On File:</td>
<td>Yes</td>
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</table>

### Authorize Requests

Select Approve, Deny, or No Action.

<table>
<thead>
<tr>
<th>Awaiting Authorizations</th>
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<tbody>
<tr>
<td><strong>Line of Business</strong></td>
<td><strong>Signers</strong></td>
</tr>
<tr>
<td>Human Resources</td>
<td>Matthew Stafford, James Ostrander</td>
</tr>
<tr>
<td>Student Administration</td>
<td>Tom Brady, James Ostrander, Chris Rowland, Jonathon Yu</td>
</tr>
<tr>
<td>Student Administration</td>
<td>Andrew Luck, Chris Rowland, Jonathon Yu</td>
</tr>
<tr>
<td>Financials &amp; Physical Resources</td>
<td>Aaron Rodgers, Chris Rowland, Jonathon Yu</td>
</tr>
</tbody>
</table>

**Functionality summary**